

**Meeting details and agenda for the 38th meeting of the
Ocean Facilities Exchange Group (OFEG); Paris 5th & 6th April 2017**

Meeting Dates & Time:

5th April : 0900 – 17:30

6th April : 0900 – 13:30

Meeting venue:

La Maison des Oceans

<http://institut-ocean.org/rubriques.php?lang=fr&article=1353578542&pg=1&categ=1352975629&sscategorie=1352976781>

Attendees:

Juanjo Danobeitia, Colin Day, Erica Koning, Klas Lackschewitz, Miki Ojeda, Per Nieuwejaar, Odd-Jarle Pollen, Olivier Quedec, Natalie Clark, Doreen Roessler

Guest :

GEOMAR Insurance broker Mr. Boering

Accommodation:

Olivier advises as follows:

“There are a lot of Hotels in that touristic place. No particular suggestions from my side. Booking.com (or similar tool) will be more efficient than me!”

Travel advice:

- From Charles de Gaulle Airport, use to RER B to Luxembourg Station.
- From ORLY Airport, use the VAL to Anthony Station then RER B to
- Luxembourg station.
- From Gare du Nord Railway Station, use to RER B to Luxembourg station.

Dinner Venue 5th April 2017:

Restaurant "Au port du Salut" - <http://www.auportdusalut.fr/en/>

Agenda

5th April 2017

Note:

No tea/coffee break during morning sessions, attendees take tea/coffee available as required during morning session

Time	Item	Presenter	Papers
0900	Coffee/Tea		
0915	Welcome and Introductions	Day	
0925	Approval of Minutes and review of actions	Day	37 th OFEG Minutes
1000	Update of the OFEG activity document and barter balances	All	OFEG Activity document OFEG Barter Balances
1130	OFEG web site: View modifications & updates	Day	www.ofeg.org Discuss updates, OFEG activity map and picture gallery
1230	Lunch		
1330	OFEG cruise programmes 2017/2018	All	On-Line programmes
1530	Discussion on insuring equipment for barter cruises	Klas & Mr Boering	Examples of OFEG equipment types*
1630	Review of future barter requests	All	Proposed barter cruises
1730	End of Day 1		
2000	Dinner: Restaurant "Au port du Salut" - http://www.auportdusalut.fr/en/		

6th April 2017

Time	Item	Presenter	Papers
0900	Coffee and Tea		
0915	Accident reporting – coordination and sharing of data for OFEG ships	Day	NMF/other accident data
0945	Discussion on ship security issues	IMR	Paper presented by Per Colin to comment on recent NERC problem W.Africa
1015	Update on web planning system	All	www.marinefacilitiesplanning.com
1115	Emerging issues for following meeting – standing agenda item	All	See email comment from Per as appendix 1 and supporting emailed docs.
1145	Feedback on recent delivered barter cruises	All	Post cruise review documents
1215	AOB – Vice chair/Open comments/New activities/New agenda items/contacts form	All	Colin to discuss the prompt completion of minutes and actions following meetings and completion of actions by all partners!
1330	End of Day 2		

Standard Information Papers:

Information Paper 1 – Barter vessel availability & vessel requests

Information Paper 2 – OFEG activity/barter bank balance document

Information Paper 3 – Ship Telephone Contact Numbers

Meeting dates

The Group has two meetings a year: a two-day meeting in the Spring and a one-day meeting in the Autumn. The date(s) for meetings are set well in advance to ensure that as many members as possible can attend. Meeting dates can only be changed at late notice if all members can attend on the proposed new date(s) and no one is financially disadvantaged by the change.

Future meeting venues/dates:

Spring 2017: France

Spring 2018: Spain

Spring 2019: Norway

Autumn 2017: Texel

Autumn 2018: UK

Autumn 2019: Germany

Barter exchange enquires protocol:

Barter exchange enquires should only come from OFEG members (see contact details above), and any barter exchange enquiries from members of the science community should be directed back to the appropriate national OFEG member.